



मा. बाळासाहेब ठाकरे कृषि व्यवसाय व ग्रामीण परिवर्तन (स्मार्ट) प्रकल्प
प्रकल्प अंमलबजावणी कक्ष (कृषि), स्मार्ट प्रकल्प, पुणे

शेती महामंडळ भवन, २७०, भांबुर्डा, सेनापती बापट मार्ग, गोखले नगर, पुणे

दूरध्वनी - ०२०-२५६५६५७७,

ई मेल- smart.piuagri@gmail.com

जा.क्र.प्र.अ.कक्ष (कृषि) स्मार्ट/लेखा/३७०६/२०२३-२४

दि.०७/१२/२०२३

प्रति,

मा. अतिरीक्त प्रकल्प संचालक,
प्रकल्प समन्वय व व्यवस्थापन कक्ष,
स्मार्ट प्रकल्प, पुणे.

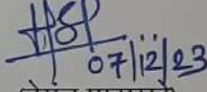
विषय :- House Keeping Services (Shivkrupa Services) चे Security Deposit amount जमा करणे
बाबत.

संदर्भ :- SMART/PIU/House Keeping/१९२७/२०२३-२४ dated. १४/०६/२०२३.

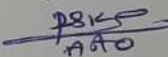
महोदय,

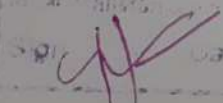
उपरोक्त संदर्भीय विषयान्वये Tender Document नुसार House Keeping Service (Shivkrupa Service)
यांचे Security Deposit amount Rs. २५,०००/- (अक्षरी पंचवीस हजार रुपये फक्त) चा धनाकर्ष नं. ५०११२० ICICI
Bank प्रकल्प अंमलबजावणी कक्ष (कृषि), स्मार्ट प्रकल्प, पुणे या कार्यालयास प्राप्त झाला आहे. सदर धनाकर्ष
आपल्या कार्यालयास जमा करुन घेण्यात यावा. ही विनंती.

आपला विश्वासू,


०७/१२/२३
(हेमंत पाराशर)

लेखाधिकारी, प्रकल्प अंमलबजावणी कक्ष
(कृषि) स्मार्ट प्रकल्प, पुणे

OLC

१२/१२/२३


Date: 00/12/23



SHIV KRUPA SERVICES

The Management Service Company



An ISO 9001:2008 Company

Manpower, Housekeeping and Security Guard Service Provider

Regd. Off : S. R. Commercial Center, Plot No. PAP 58/A, Shop No. 12, Indrayani Nagar Road, MIDC, Bhosari, Pune - 411 026.
E-mail : shivkrupa_services@yahoo.co.in Website : www.shivkrupaservices.co.in

Date: 06/12/2023

To,
SMART Society Pune
270, Senapati Bapat Road,
Pune.

Subject: Submission of Security Deposit towards tender for House Keeping Services.

Ref: SMART/PIU/Housekeeping/1927/2023-24, dated 14/06/2023

Dear Sir,

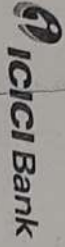
As per your Tender Documents for **House Keeping Services**, we have to furnish you Security Deposit of Amount Rs. 25,000/- (Rupees Twenty Five Thousand Only) and accordingly we have furnished you the same in the form of Demand Draft (DD No. 501120) placed with ICICI Bank

Thanking you



SBF(M) / CTS - 2010

AC PAYEE ONLY



Drawee Branch
(05) NEW CHANDRAN ROAD PUNE
501120

DD No.

SMART SOURCE*****

DATE

D	D	M	M	Y	Y	Y	Y	Y	Y

VALID FOR THREE MONTHS ONLY

OR ORDER

ON DEMAND PAY
RUPEES

TWENTY FIVE THOUSAND ONLY

₹

*****25,000.00

FOR VALUE RECEIVED

Purchaser Name: SHIVRUPA SERVICES
OL/2/5 Not Above 25,000.00

2152DDCNEPAY
PUNE - GHOSKRI MILC

Issuing Branch

Authorized Signatory

[Signature]

Sagarika Saha
Authorized Signatory 19/7/15
Please sign above

⑈ 501120⑈ 000229000⑈ 002152⑈ 15



महाराष्ट्र MAHARASHTRA

2023

BZ 316943

अनु. क्र. 1624 दि. 25 JUL 2023 मु. शु. रकम - 700
इस्ताया प्रकार - 22/20/21
इस्त नोंदणी करणारा आहेत का ? होय / नाही.
मिळकतीचे वर्णन -
मुद्रांक विकत घेणाऱ्याचे नांव - श्री. राजेश शिंदे
पत्ता - 31/20/21/22 को. 21/20
दुसऱ्या पक्षकाराचे नांव - एस. ए. का. 22/20/21/22
हस्ते व्यक्तीचे नांव व पत्ता - श्री. राजेश शिंदे को. 21/20

[Signature]

वैशाली राम हिंगमारे
परवाना क्र 2209046

विकत घेणाऱ्याची सही पुणे-नाशिक रोड, भोसरी, पुणे-411

या कारणासाठी ज्यांनी मुद्रांक खरेदी केल्या त्यांचे त्याच कारणासाठी
मुद्रांक खरेदी केल्यापासून 6 महिन्यात वापरणे बंधनकारक आहे.



AGREEMENT FOR TO PROVIDE HOUSE KEEPING SERVICES

From 15/06/2023 to 14/06/2025

This Contract entered into and executed by and between:

Head, Project Implementation Unit- Agriculture, SMART Project Cum Director, ATMA (Hereinafter referred as CLIENT) World Bank Assisted, Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project, Agriculture Department, 270, Sheti Mahamandal Building, Old passport office premises, Opp. Symbiosis College, Senapati Bapat Road, Bhamburda, Gokhale Nagar, Pune - 411016.

And

Shiv Krupa Services, S R Commercial Center, Plot No- PAP 58/A, Shop No-12, Indrayani Nagar Road, MIDC Bhosari, Pune - 411 02. (Hereinafter referred as SERVICE PROVIDER)

For SHIV KRUPA SERVICES

[Signature]

Proprietor

Head,

PIU (Agri.) & Director ATMA, 1
Commissionerate of Agriculture, M.S. Pune

1. Scope of Work

- a) The Service Provider's scope of work shall consist of providing Housekeeping services to the Project Implementation Unit Agriculture (PIU- Agri), SMART office at (Sakhar Sankul & Krushi Bhavan Shivaji Nagar) (Appr. area 2000 sq.ft.) corridors, open space around office, staircase, Toilets etc. in the PIU- Agri, SMART office.
- b) Numbers of persons 2 (**one** will stay full time in office during office hours +1 will keep the office and surrounding space ready by 9.15 AM every day) are to be deployed by the Service Provider.

A. Service provider should perform following work

1. Daily Work:

- a) Sweeping and mopping of the entire office including rooms, cabins, stairs and corridor area. etc.
- b) Dusting of the tables, chairs, furniture, fitting and fixtures and portions in the office.
- c) Sweeping of entire office premises, parking area, entry area etc.
- d) Washing, cleaning and maintenance of 3 toilet blocks (2 Krishi Bhavan & 1 at Sakhar Sankul) and one pantry along with fittings and fixtures twice in a day (morning before 9.30am and afternoon 2.00 pm.) ensuring that the toilets are neat and clean at all the times and no stinky smell emanate near the toilets.
- e) Garbage collection from PIU- Agri SMART office campus every day including holidays and of days and its disposal.

2. Weekly Work:

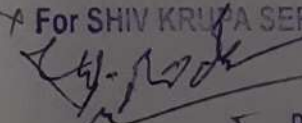
Vacuum cleaning of carpets, curtains, Sofas, Chairs, vertical blinds and other office items etc.

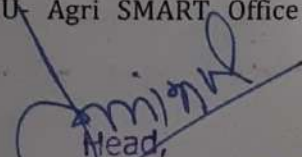
3. Six Monthly Work:

Cleaning of underground and overhead water tank

4. Work to be done as and when required (On working day basis)

- a) Cleaner for Cleaning / removal of drainage chock up. (In the office premises).
- b) Provide electrician for electrical work.(Actual required material cost will be paid by PIU- Agri SMART Office)
- c) Provide plumber for plumbing work. (Actual required material cost will be paid by PIU- Agri SMART Office)
- d) Any related housekeeping activities asked for by PIU- Agri SMART Office authorized officers

For SHIV KRUPA SERVICES

Proprietor


Head,
PIU (Agri) & Director ATMA,
Commissionerate of Agriculture, M.S. Pune

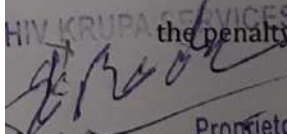
- e) Provide carpenter for furniture related works (Actual required material cost will be paid by PIU- Agri SMART Office)
- f) Provide Mason for civil works related works (Actual required material cost will be paid by PIU- Agri SMART Office)
- g) Provide labor for office related any works (Actual required material cost will be paid by PIU- Agri SMART Office)

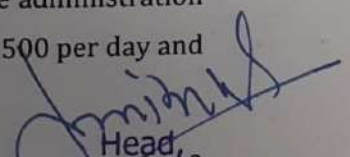
B. Other terms and conditions of House Keeping Services:

- a) PIU- Agri SMART Office will provide all consumables like naphthalene balls, toilet paper, liquid soap (including Dispensers), aerosol sprays, hydro chlorophenyl, room dusters, insecticides, etc.
- b) The Service Provider should provide all cleaning machineries like vacuum cleaners, scrubbers, mops, etc. at their own cost.
- c) The Service Provider is responsible for cleaning of drainage system, urinal pipe, all water pipes as and when required without any additional charges.
- d) The Service Provider shall be responsible for complying with all statutory requirements and obligations.
- e) The Service Provider shall be solely responsible for any act of commission and/or the part of staff deployed.
- f) The contract may be extendable up to six months on rendering satisfactory services without changing existing agreed norms.
- g) All daily cleaning work should be completed before office hours i.e. before 9.15 AM
- h) Service Provider shall indemnify and keep indemnified the PIU- Agri SMART from any claims, loss or damages that may be caused to it on account of any failure to comply with the obligations under various laws. In case of any dispute, the decision of Head, Project Implementation Unit- Agri, SMART Project shall be final and binding on the Service Provider
- i) Rates quoted should be valid for a period of two year from the date of award of contract.

C. Terms and Conditions of Contract:

- a) The selected Service Provider should submit Security deposit of Rs.25,000/- (Rs. Twenty Five thousand only) either in the form of Bank Guarantee or Demand Draft within 15 days from the date of award of contract. The security deposit may be utilized by Head, Project Implementation Unit- Agri, SMART Project, in case of breach in contract and without any prior notice and no claim whatsoever on this account shall be considered. Security deposit will be returned to the Service Provider without interest after satisfactory completion of the contract.
- b) If the employee of Service Provider do not perform his duties as per the administration of PIU- Agri SMART, Service Provider will be penalized at the rate of Rs. 500 per day and the penalty will be deducted from the payment to Service Provider

HIV KRUPA SERVICES

Proprietor


Head,
PIU (Agri.) & Director ATMA,
Commissionerate of Agriculture, M.S. Pun

- c) Decision of Head, Project Implementation Unit- Agri, SMART Project shall be final for any aspect of the contract and binding to all parties. Disputes arising if any in the contract will be settled at his level by mutual consultation and in case of failure of settlement dispute shall be referred to the sole arbitrator to be appointed by Head, Project Implementation Unit- Agri, SMART Project. The decision of the sole arbitrator so appointed shall be final and binding on the parties
- d) The Service Provider shall strictly comply with all applicable laws prevailing in the State of Maharashtra with respect to the services for which this request for quotation.
- e) The service provider should comply all terms and conditions of agreement. In case of violation of any of the terms, the agreement shall be liable for cancellation immediately.
- f) Any dispute arising out of this agreement or that, which may arise in future, will be resolved by taking recourse to mutual settlement in the first instance, failing which the dispute will be subject to PUNE jurisdiction only. The office is entitled to withhold a payment that is due to the Service Provider in case of dispute till it is resolved including the juridical expenses by client.
- g) Client will not be responsible or liable in case of any dispute arising between the Service Provider and employee deployed by the Service Provider and no relationship of Employer and Employee shall come into existence between the client and the Employee of Service Provider for which all responsibilities shall vest with the Service Provider alone
- h) The Service Provider shall deploy the persons properly trained for aforementioned services below the age of 50 years.
- i) The Service Provider shall maintain a register for marking the attendance by his worker deployed by them, which shall be seen and verified.
- j) In case of any theft, loss the matter will be reported to the administrative officer. If after a departmental enquiry, it is found that the loss has occurred due to negligence of the Service Provider's workers on duty, the Head, PIU-Agri, SMART, Pune will have full powers to recover the loss in full or in part from the dues or security deposit of the Service Provider. The decision of the Head, PIU-Agri, SMART, in this regard will be final and binding on the Service Provider.
- k) During surprise checks by any administrative officer of the client, if a particular worker is found negligent/sleeping/drunk on duty the Service Provider will have to withdraw the worker (s) from the Institute forthwith, which may even, entail cancellation/termination of contract for the rest of the period.
- l) The rate agreed to by the client and the service provider shall be paid during the period of the contract. However no additional payment on account of enhancement of statutory/legal charges such as variable DA etc. will not be paid over and above the rate agreed upon from the date as applicable.

or SHIV KRUPA SERVICES

Proprietor

Head,
PIU (Agri.) & Director ATMA,
Commissionerate of Agriculture, M.S. Pune

- m) Wages shall not be less than the minimum wages under the minimum wages Act applicable for Maharashtra State, Client reserves the right to check periodically payment of wages made by him to his worker.
- n) In the event of a worker (s) not reporting for duty, alternate arrangements (worker) will be made by the service provider.
- o) The Service Provider shall issue Photo ID cards to every worker (s) duly signed and the worker (s) would be required to display them while they are in the premises of the Client.
- p) The Service Provider shall also be responsible to provide other benefits to the staff engaged by him under the social welfare Legislation Acts like workmen's compensation/ESI, Provident Fund, Bonus etc. as admissible under the Rules and PIU-Agri SMART shall not be responsible for any claims of staff engaged by the Service Provider for supply of manpower to PIU Agri, SMART, Pune.
- q) The Head, PIU- Agri,, SMART shall have the right to adopt any measures/set-up a system for ensuring proper performance of duty and punctuality of his worker deployed by the Service Provider. The number of manpower may be increased depending upon the exigency of work load to be assessed by PIU- Agri SMART, Pune and intimated to the Service Provider.

2. Terms and Conditions of Payment:

Payment will be on monthly basis. You have to submit monthly bill by the 5th day of every month which will be paid up to 15th of each succeeding month. If there is delay in payment due to unavoidable reasons agency will not make delay in salary of employee and should not claim for delay in payments. Applicable GST will be paid by the client. Applicable tax would be deducted at source by client.

a) Following are the Rates fixed by SMART

Particulars	Total Amount / Month in Rs. Without GST
Housekeeping services as per clause A - (Exclusive of consumables etc.)	Rs.14000.00/-

b) Charges for additional Services provided by the service provider per day basis without Material cost

Particulars	Charges per day per person in Rs. without GST
Cleaner for Cleaning / removal of drainage chock up	450/-
Electrician for electrical work:	450/-
Carpenter for furniture related works: Rs.	450/-
Mason for civil works related works: /day	450/-
Labour for office related any works:	450/-

For SHIV KRUPA SERVICES

Proprietor

Head,
PIU (Agri.) & Director ATMA,
Commissionerate of Agriculture, M.S. Pune

3. **Contract period:**

Contract period will be for the period of Two years i.e. from **15/06/2023 to 14/06/2025**. The contract may be extended further up to 6 months upon satisfactory performance and need of the project. However project reserves the right to terminate the contract for whatever reason before completion of contract period by giving one month notice.

4. **Termination of Contract: -**

Client reserves the right to terminate this arrangement without assigning any reasons thereof, by serving on the Service Provider a notice of one month to this effect, and on the refusal of the Service Provider to accept the notice of termination of the arrangement or passive avoidance to do so, the said notice shall be sent by registered post on the address of the Service Provider recorded with the client, where after it shall be deemed to have been served on the Service Provider. Client shall also be entitled to appoint any other person, firm or company at its discretion to perform the job entrusted to the Service Provider after termination of the arrangement. Provided that the termination of the arrangement, as aforesaid, shall not absolve the Service Provider of its liability regarding vehicle hiring arrangements already entrusted to it in accordance with the direction of the Client.

5. **Arbitration:-**

In case of any dispute arising out / relating to interpretation of terms of conditions or functioning of the Service Provider vis-a-vis the Client, the Client shall be the sole authority to decide the arbitrator. The Service Provider agrees to execute all documents, which may be required by the Client in this regard proceedings. The proceeding of the arbitration shall be held in Pune in accordance with the Arbitration and Conciliation Act, 1996; or any enactment of the time being made replacing introducing or modifying the same.

6. **Amendment:-**

Except as expressly provided in the Agreement, no modification of the terms and conditions or any of the provisions hereof shall be made except by a written instrument which shall be signed by both Parties hereto.

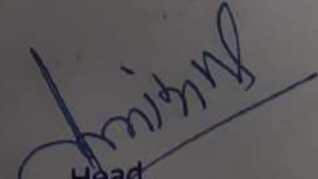
7. **Documents:-**

The following documents shall form an integral part of this Agreement as fully as if the contents of the said documents are reproduced, incorporated and set forth herein, and shall govern and control in full force and effect the rights and obligations of the Parties, except as otherwise modified by the terms and conditions of the Agreement, or by mutual agreement of both the Parties in writing, and by provisions of relevant laws, codes, ordinances, rules and regulations of the government:

Annex "A" – Quotation of the service provider.

or SHIV KRUPA SERVICES

Proprietor


Head,
PIU (Agri.) & Director ATMA,
Commissionerate of Agriculture, M.S. Pune

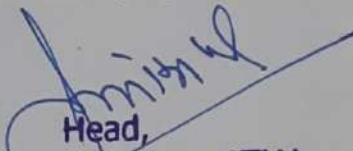
All documents which have been or may hereinafter be executed by the Parties shall likewise form integral parts of this Contract.

IN WITNESS WHEREOF, the Parties hereto and their principal witnesses hereby set their hands on this document on the 15/07/2023 at PIU- Agriculture, SMART, PUNE.

This instrument, consisting of 07 pages including this Acknowledgment page, relates to an Agreement for housekeeping service Contract and the same has been signed by the herein Parties on all pages.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year first above written.

For and on behalf of Hon. Balasaheb Thackeray Agribusiness & Rural Transformation Project, SMART



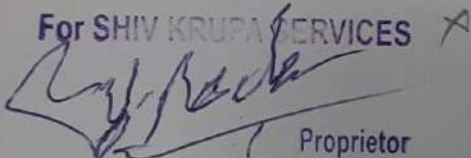
Head,

PIU (Agri.) & Director ATMA,
Commissionerate of Agriculture, M.S. Pune

Mr. Dasharath Tambhale, Head, Project Implementation Unit- Agriculture, Cum Director, ATMA



For SHIV KRUPA SERVICES



Proprietor

For and on behalf of Shiv Krupa Services

Month of June 2023

SHIVKRUPA SERVICES

Site Name: - Project Implementation Unit-Agri,

SR NO	NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	TOTAL	
1	Vijay Chabukswar	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	P	P	WO	P	P	P	P	P	P	WO	P	P	P	P	P	14	
																																	14



Handwritten signature in blue ink.