

**INVITATION FOR QUOTATIONS**

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**Sub :** Invitation for quotation of **Hiring Services for Training Cum Exposure Visit Outside State i.e. Indore (M.P.)** for DIU SMART, Amravati

Dear Sir/Madam

- Government of Maharashtra has launched World Bank assisted "Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project" in the State of Maharashtra in order to transform agriculture and livelihoods sector in Maharashtra. The objective of the project is "to support development of inclusive and competitive agriculture value chains focusing on smallholder farmers and agri-entrepreneurs in Maharashtra". This would be achieved by expanding access to new and organized markets for producers and enterprises with complementary investments in provision of technical services and risk management capabilities.
- Head, DIU, SMART & Project Director ATMA, Amravati** (herein after 'Client') Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project now invites competitive quotation for providing following **Non consultancy Services to 25 Trainees and 2 officers for Training Cum Exposure Visit Outside State i.e. Indore (M.P.)** from **08.04.2023 to 14.4.2023**.

Sr. No.	Item /services description	Technical Specification	Unit	Total Qty
1	Transport	Well Conditioned A/C Bus for 25 Trainees approximate 1050 km	Bus	1
2	Breakfast Per Day	1 per day /Trainee	No	189
3	Tea Per Day	2 Tea (Morning, Noon, Evening)/ Trainee	No.	378
4	Lunch & Dinner	2/ trainee Full meal (Chapati, sabji, Rice, Dal, pickle, salad)	No.	378
5	Drinking Water	R. O. Drinking Water 20 Lit. Jar	No.	49
6	Boarding Facility at Night	Hall, Toilet, Bathroom facility, Mattress for 25 Trainees	No	7

**3. Bid Price**

- The contract shall be for the full quantity as described above.
- All duties, road taxes and other levies payable shall be included in the total price.
- The rates quoted shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The Prices shall be excluding GST.
- Bidder should quote rate for all the items.

**4. Validity of Quotation**

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.

#### 5. Eligibility Criteria:

- a) The bidder must have successfully executed at least one contract for providing tourist vehicles, catering & boarding facility during last 5 years.
- b) Bidder should be registered under Goods and Services tax Act, 2017
- c) Bidder should have at least one tourist vehicle with National permit registered on his name/ subcontractors name
- d) Bidder should have achieved in at least one year an annual financial turnover not less than Rs- 5 Lakhs in the last three financial years; i.e. (2019-20, 2020-21 & 2021-22)
- e) The bidder should not be blacklisted /banned by any Government organization/PSUs during last 3 years.

#### 6. Documents to be submitted along with the quotation:

The bidder should submit following documents along with the quotation

- a) GST registration certificate
- b) Bid security declaration (in attached format)
- c) Registration certificate of at least One tourist vehicle with National permit
- d) Turn over certificate issued by the chartered Accountant/ITR Copy/Balance sheet
- e) Supply orders and invoice copies (with respect to clause 5a )
- f) Agency should submit compliance Sheet along with the quotation on agencies letter head. (in attached format)
- g) The declaration that the bidder is not black listed/banned by any government organization/PSUs. (in attached format)

#### 7. Other Terms & Condition -

- a. The agency should have minimum **1 tourist** vehicle with National permit registered in its name/ subcontractors name
- b. The agency shall bear all expenses required for keeping the vehicles in smooth running condition such as fuel, lubrication oil, consumables, necessary spares, maintenance, driver's salary, etc.
- c. should be supply Hygienic food, 24 hrs RO drinking water facility & Boarding facilities
- d. All applicable taxes, permits, license, comprehensive insurance and any other documents for operating the vehicle commercially should be fully paid and should be available in the vehicles.
- e. Driver to be provided must possess valid driving license having minimum three years' experience. The agency must submit the photocopies of valid licenses during the use. The Drivers of the vehicle must follow traffic rules and other regulations prescribed by the Govt. from time to time.
- f. The vehicle should report to the place of requirement as per directions of the office.
- g. The Client will not be responsible for any loss, injury, damage or accident to the vehicle or to any other vehicle.
- h. The agency should have the arrangements for repairing their vehicle in a short time and during the repair time the agency should provide a substitute vehicle and driver immediately.
- i. The telephone facility (24 hours) must be available with the agency. The agency shall pay the Parking charges/ Toll charges during the travel
- j. RTO permit should be obtained by Agency including Insurance of Trainees. Insurance Related matter should be handled by agency himself.
- k. Applicable tax 2% TDS & 1% CGST & 1% SGST would be deducted at source.
- l. A penalty of Rs. 2000/- per day may be levied if any vehicle fails to meet above terms and conditions on any day.
- m. Agency should take signature on duty slip of concern officer. Any advance will not be paid. Agency will be responsible for drivers lodging, boarding and any other expenses, vehicle expenses during travel.
- n. The agency will abide by all applicable statutory requirements as per Minimum Wage Act, Employee's Provident Fund Act, Workmen Compensation act, Payment of Wages Act, Contract Labour (Regulation and Abolition) Act and <sup>2</sup> motor vehicle Acts. etc.
- o. Client will not be responsible or liable in case of any dispute arising between the agency and the drivers employed by the agency and no relationship of Employer and Employee shall come

into existence between the Client and the agency or drivers for which all responsibilities shall vest with the agency alone.

p. In case of any dispute arising out / relating to interpretation of terms of conditions or functioning of the agency vis-a-vis the client shall be the sole authority to decide the arbitrator in accordance with the Indian Arbitration Act 1940. The agency agrees to execute all documents, which may be required by the client in this regard.

#### 8. General Conditions:

- a) Bidder should submit only one quotation
- b) All legal disputes relating to the supply and services etc. are subject to the jurisdiction of court of law at DIUAmravati.

#### 9. Evaluation of Quotations

The SMART Project will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed; and
- (b) Conform to the terms and conditions, and specifications.
- (c) Quoted rates for all items.
- (d) Submitted all required documents as per clause 5 above.

The Quotations would be evaluated for all items together. GST cost shall not be considered in evaluation.

#### 10. Award of contract

The SMART Project will award the contract to the bidder who has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- a) Notwithstanding the above, the SMART Project reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- b) The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply/ work order.

#### 11. Payment:

The payment will be made within one week from the date of submission of bills duly supported certificate of concerned officers. Applicable GST will be paid on submission of invoice/bill.

#### 12. Quotation Submission:

- a. Interested bidder should submit only one quotation in a sealed envelope boldly superscript as **Quotation for Providing Non consultancy Services to 25 Trainees and 2 officers for Training Cum Exposure Visit Outside State** latest by 5.00 PM on **2/04/2023** to DIUAmravati
- b. Quotations received after due date and time for whatever reason shall not be considered and shall be rejected.
- c. Please quote the lowest possible rate. No negotiations will be entertained

#### 13. Opening of Quotation: -

Quotations will be opened in the presence of bidders representatives who choose to attend at above mentioned address on **3/04/2023 @11.00 AM**

In the event of the date being declared as a holiday for the purchaser's office, the due date submission and opening of quotations will be the following working date & time.

**FORMAT OF QUOTATION**  
(On bidder's Letter head)

To  
The Head,  
District Implementation Unit SMART  
& Project Director, ATMA, Amravati

Date:-

**Subject:-** Submission of quotation for Non consultancy Services to 27 Trainees for Training  
Cum Exposure Visit Outside State i.e. Indore (M.P.) for DIU Amravati  
**Reference:-** Your Request for Quotation Ref No. ACCT/SMART/TCEVOS/RFQ/ /2023  
Date: 20.3.2023

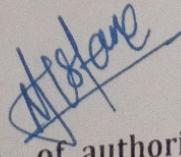
Dear Sir,  
As per your requirement, we are glad to submit you our most reasonable and competitive rates as  
under

Sr. No	Item /services description	Technical Specification	Unit	Total Qty	Unit Rate	Total Amount
1	Transport	Well Conditioned A/C Bus for 25 Trainees approximate 1050 km	Bus	1		
2	Breakfast Per Day	1 per day /Trainee	No	189		
3	Tea Per Day	3 Tea (Morning, Noon, Evening)/ Trainee	No.	378		
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5	Drinking Water	R. O. Drinking Water 20 Lit. Jar	No.	49		
6	Boarding Facility at Night	Hall, Toilet, Bathroom facility, Mattress for 25 Trainees	No	7		
<b>Total Amount of A(Excluding GST)</b>						
Add GST @ %						
<b>Total Amount With GST</b>						

( Amount in word *Rs.*----- )

We agree to supply above mentioned vehicle, catering & Boarding facilities in accordance with the terms and conditions mentioned in the invitation for quotations.

We hereby certify that, We have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

  
Signature of authorised person  
Name: \_\_\_\_\_  
Agency Office Stamp/Seal

[ FORMAT OF UNDERTAKING, TO BE FURNISHED ON BIDDER'S LETTER HEAD  
WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANIZATION]

UNDERTAKING REGARDING BLACKLISTING / NON - DEBARMENT

RFQ/ Tender Ref No.: [insert number] Date: [insert date]

To:

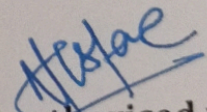
**The Head,  
District Implementation Unit SMART  
& Project Director, ATMA, Amravati**

We hereby confirm and declare that we, M/s -----,  
is not blacklisted/ De-registered/ debarred by any World Bank funded Project/ Government  
department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have  
Executed/ Undertaken the works/ Services during the last 5 years.

Signature and Seal of Authorized Signatory of bidder  
Name of Authorized Signatory.....

**Agency should submit compliance Report along with the quotation on agencies letter head.**

SR. No.	Particulars	Details to be filled in by the Agency
1	Name of the Agency / Contact Person	
2	Regd. office/Business address of the Agency/ Tel. No. <b>(Attach copy of registration under shop &amp; establishment Act)</b>	
3	Date of Incorporation / Constitution.	
4	PAN No. of the Agency [ <b>Attach a copy of the PAN Card</b> ]	
5	GST No. of the Agency [ <b>Attach a copy of the GST</b> ]	
6	Whether the agency has experience of successfully executed at least one contract for providing tourist vehicles, catering & boarding facility during last 5 years. <b>(Attach copy of Work Orders/Bill/ Certificate)</b>	
7	Whether the agency has minimum 1 tourist vehicle registered on his name /subcontractors name <b>(Attach Proof of ownership of at least one tourist vehicle)</b>	

  
Signature of authorised person

Name: \_\_\_\_\_

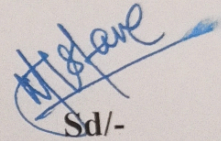
Office Stamp/Seal

## TENDER NOTICE

Government of Maharashtra has launched World Bank assisted SMART Project for development of Value Chain of Various Commodities in the State. The Head, District Implementing Unit, SMART, Amravati inviting bid for the Non consultancy Services (Transport, catering & Boarding Facility) to 25 Trainees for 7 days **Training Cum Exposure Visit Outside State** i.e. Indore (M.P.)

Date & Time for Commencement of RFQ document.	20.3.2023 at 11.00 AM
Last Date & Time for submission of RFQ document.	2.04.2023 at 05.00 PM
Date and Time for Opening of RFQ document.	3.04.2023 at 11.00 AM

Bid document is available at the following office address-  
Project Director, (ATMA) Amravati, Visava colony, old bypass road, Dist. Amravati  
State (MH)

  
Sd/-

**Project Director, ATMA  
Amravati**